

## Corporate Business Committee Work Programme 2014/15

2014/15				
meeting	date	topic	Report author	Next Exec
4 in 14/15	21 Oct 2014  Report deadline 8 Oct	<ul style="list-style-type: none"> <li>• ?</li> <li>• ?</li> <li>• ?</li> <li>• Work programme</li> </ul>	<b>Decision to be made on this meeting</b> – suggestion is to use it for “Cross Council pre-budget setting” training for <u>all</u> Members in preparation for Joint Scrutiny sessions in Jan and Feb 2015	4 November 2014
5 in 14/15	25 Nov 2014  Report deadline 12 Nov	<ul style="list-style-type: none"> <li>• <b>Member training:</b> Finance and Decision making - questions to ask when considering the 'business case'</li> <li>• Partnership register – risk monitoring</li> <li>• East Herts Customer Service Strategy (2015-2020)</li> <li>• Work programme</li> <li>• Service Plan April 2014 – Sept 2014 monitoring</li> <li>• Healthcheck through to Sept 2014</li> </ul>	<ul style="list-style-type: none"> <li>• Director of Finance and Support Services</li> <li>• Lead Officer</li> <li>• Head of Information, Customer and Parking Services</li> <li>• Scrutiny Officer</li> <li>• Lead Officer (Corp Planning)</li> <li>• Lead Officer (Performance)</li> </ul>	2 December 2014

Essential Reference Paper 'B'

2014/15				
meeting	date	topic	Report author	Next Exec
6 in 14/15 <b>JOINT</b>	20 Jan 2015 TBC	<b>BUDGET</b> <ul style="list-style-type: none"> <li>• Capital Programme 2014/15 (Revised) to 2017/18</li> <li>• Fees and Charges 2015/16</li> <li>• Revenue Estimates, Services – 2014/15 Probable, 2015/16 Estimate</li> <li>• Consolidated Budget report 2015/16 and Medium Term Financial Plan</li> </ul>	<ul style="list-style-type: none"> <li>• Director of Finance and Support Services</li> </ul> (exact wording of report titles subject to confirmation)	3 Feb 2015
7 in 14/15 <b>JOINT</b>	10 Feb 2015 TBC	<ul style="list-style-type: none"> <li>• 2015/16 Service Plans</li> <li>• 2014/15 Estimates and 2015/16 Future targets</li> </ul>	<ul style="list-style-type: none"> <li>• Lead Officer (Corp Planning)</li> <li>• Lead Officer (Performance)</li> </ul>	3 Mar 2015
8 in 14/15	17 Mar 2015 TBC	<ul style="list-style-type: none"> <li>• <b>Provisional:</b> update on Local Enterprise Partnership spending plans (following financial settlement in July 2014)</li> <li>• ?</li> <li>• Healthcheck through to Jan 2015</li> <li>• Work programme – planning for 2015/16</li> </ul>	<ul style="list-style-type: none"> <li>• Lead Officer (Economic Development)</li> <li>• X</li> <li>• Lead Officer (Performance)</li> <li>• Scrutiny Officer</li> </ul>	2 June 2015

**The CfPS four principles of good public scrutiny:**

- ***provides 'critical friend' challenge to executive policy-makers and decision-makers***
- ***enables the voice and concerns of the public and its communities***
- ***is carried out by 'independent-minded governors' who lead and own the scrutiny role***
- ***drives improvement in public services***

**Corporate  
Business  
Scrutiny**

1. To develop policy options and to review and scrutinise the policies of the Council relating to Communications, Corporate Performance and Risk Management, Local Strategic Partnership, Customer Service, Finance, Information and Communications Technology, Democratic Services, Member Support, Facilities Management, Asset Management, Legal, Revenues and Procurement.
2. To consider the budget setting proposals and strategies of the Council.
3. To make recommendations to the Executive on matters within the remit of the Committee.
4. To take evidence from interested groups and individuals and make recommendations to the Executive and Council for policy change on matters within the remit of the Committee.
5. To consider issues referred by the Executive, including modifications to the Constitution, or members of the Committee and where the views of outsiders may contribute, take evidence and report to the Executive and Council on matters within the remit of the Committee.
6. To consider any item referred to the Committee by any Member of the Council who is not a member of this Committee and decide whether that item should be pursued on matters within the remit of the Committee.
7. To appoint annually Standing Panels as may be determined, which shall be given a brief to consider a specified service area relating to matters within the remit of the Committee and report back to the Committee on a regular basis as determined by the Committee.
8. To consider, should it choose to do so, any item within the remit of the Committee to be considered by the Executive (except items of urgent business). The relevant report to the Executive shall consider any report and recommendations on the item submitted by the Scrutiny Committee.